



Eliminating barriers to postgraduate
research study in the West Midlands



BIRMINGHAM CITY
University

FIELDWORK DESIGN TEMPLATE

REVERSE MENTORING CO-DESIGN WORKSHOP

THAT'S ME!

ELIMINATING BARRIERS TO
POSTGRADUATE RESEARCH STUDY
IN THE WEST MIDLANDS

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Research
England

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Name of Fieldwork Activity:

Reverse mentoring co-design workshop

Content of the Activity:

Research Statement (50-100 words): Summarise the fieldwork activity, including information about target groups. This will be used as part of promoting fieldwork. Please draft in appropriate terms.

This co-design workshop, in collaboration with the University of Wolverhampton, will involve working with Global Majority Postgraduate Researchers as mentors on the Reverse Mentoring Programme to co-design the content, expectations and management of the programme.

Contribution to project outputs:

Output	Output description
30	Reverse mentoring programme established at UoW and BCU
31	Report on the implementation of reverse mentoring as established practice in HE

Design:

Facilitation Plan: Describe the planned approach for facilitating the fieldwork, including a structure (e.g., introductions, question themes and prompts, role of the moderator and any physical or virtual prompts or stimuli to be used).

This workshop will be co-facilitated by the Reverse Mentoring sub-team of the Routes Through Action Research Team, in collaboration with Kerensa Hodge from University of Wolverhampton, who has previous experience as a Mentor on a Reverse Mentoring Programme and has extensive knowledge and experience in this area.

Workshop Outline

9.30-10.00

Tea and coffee

10.00-10.30

Introduction to Reverse Mentoring – Why Reverse Mentoring (Kerensa)

- What is it and why it's in Routes Through/That's Me Project
- Why 'Mentors' are the experts we need
- What to expect when being a mentor – managing expectations
- Q&A

10.30 -11.30

Theoretical and Practical Models of Reverse Mentoring

Case Studies and Limitations (Examples of good and bad that we want to draw on)

Design Structure Guidance (Limitations we're trying to design out)

- What we hope to get out of the project

11.30-11.45

Break (tea/coffee)

11.45-12.15

Design Session:

- Provide structure that we have agreed on with ethics
- Divide into small teams working on different aspects – choose 2-3 options for each thing?
 - » Matching and Inductions
 - » Power Imbalance Workarounds
 - » Structure/What a meeting looks like

Facilitation Plan continued:

- » Mid-point Meeting - Actions
- » Discussion topics/Policy Documents – potential to review and discuss Birmingham City University policy documents relating to Equality, Diversity and Inclusion and supervision as a focus in mentor meetings.
- » Wrap-up and Exit Interviews
- » Final Report – Goals/Changes

12.15-1.00

Use Metaplanning/Prioritization methods to make decisions

(Have attendees choose which ones they think are the 1st best, 2nd best, 3rd best etc and give each a point value. The ones with the biggest point values are the ones we go ahead with. How to choose what's best, not 100% perfect.)

1.00-2.00

Q&A, wrap up, lunch and networking

Routes Through Team Only

2-5pm

Post-Session Write Up

Routes Out Action Research Team to clean up and design in a write-up prep for Induction Workshop.

Duration:

3.5 hours for the session, 3 hours max afterwards for post-session write up

Delivery Information:

Location: Specify the location(s) where the fieldwork will be conducted, including any details about the venue or facilities.

This workshop will take place on Thursday 16th May at Birmingham City University.

Logistical Requirements: [List any logistical requirements for the fieldwork, such as equipment, seating arrangements, refreshments, creative resources etc.]

We require a room big enough for 10-15 people and refreshments for the morning (9.30am), a break at around 11.30am, and lunch at 1.00pm to finish at 2.00pm.

Delivery team: Identify the members of the research team involved in delivery of the fieldwork, along with their roles and responsibilities.

Melisa Oleschuk (Postgraduate Researcher)

Dr Stephanie DeMarco

Kerensa Hodge

Dr Karen Patel

Budget: Provide an overview of the budget for the fieldwork, including any expenses related to participant compensation, materials, etc.

We require budget for catering for approximately 15 people, and expenses for our external guest.