

## Course Specification

| Course Summary Information |   |                  |   |
|----------------------------|---|------------------|---|
| 1                          | <b>Course Title</b>   |                  | BSc (Hons) Accounting and Finance with Foundation Year  |
| 2                          | <b>BCU Course Code</b>  | <b>UCAS Code</b> | US0862F      NN4F   |
| 3                          | <b>Awarding Institution</b>   |                  |   |
| 4                          | <b>Teaching Institution(s)</b><br>(if different from point 3)                         |                  |   |
| 5                          | <b>Professional Statutory or Regulatory Body (PSRB) accreditation</b> (if applicable) |                  | Chartered Institute of Management Accountants (CIMA)<br>Association of Chartered Certified Accountants (ACCA)<br>Chartered Institute of Public Finance and Accountancy (CIPFA)<br>Association of International Accountants (AIA)<br>Institute of Financial Accountants (IFA)<br>Institute of Chartered Accountants in England and Wales (ICAEW) |

| 6 | Course Description   |
|---|--|
|   | <p>Looking for a foundation course in accounting in Birmingham? Our BSc (Hons) Accounting and Finance with a Foundation Year course has lower entry requirements and can lead to a full undergraduate qualification.</p> <p>This course has been specifically designed to allow home and EU students, who do not initially meet the Birmingham City University entry requirements for our standard Accounting and Finance degree, to undertake additional level 3 study designed to ensure they are successful on their chosen degree course.</p> <p><b>What's covered in the course?</b></p> <p>The foundation year itself will equip you with the required knowledge and skills to proceed on to any of our undergraduate degree courses offered within Birmingham City Business School.</p> <p>This course covers a range of areas such as accounting, taxation, business economics and law, strategic decision-making, and management, with real-life briefs and projects to work on.</p> <p>This course offers you the choice of studying for the conventional four years or undertaking an additional professional placement for a year at no extra cost. A year of work experience will not only provide you with real-world experience of your subject but will also give your employability credentials a substantial boost.</p> <p>As part of their studies, previous students have worked with renowned names such as AXA Investments, Bentley, Goodyear Dunlop and Volkswagen.</p> <p>With our practice-based approach to teaching, you'll have the chance to learn from professionally qualified, experienced academics who continue to work with industry. They've worked for companies such as KPMG, BMW and Cadbury Schweppes.</p> |

| <b>Course Awards</b> |   |              |                        |
|----------------------|---|--------------|------------------------|
| <b>7a</b>            | <b>Name of Final Award</b>                              | <b>Level</b> | <b>Credits Awarded</b> |
|                      | Bachelor of Science with Honours Accounting and Finance | 6            | 480                    |
| <b>7b</b>            | <b>Exit Awards and Credits Awarded</b>                  |              |                        |
|                      | Foundation Certificate Accounting and Finance           | 3            | 120                    |
|                      | Certificate of Higher Education Accounting and Finance  | 4            | 240                    |
|                      | Diploma of Higher Education Accounting and Finance      | 5            | 360                    |
|                      | Bachelor of Science Accounting and Finance              | 6            | 420                    |

| <b>8</b> | <b>Derogation from the University Regulations</b> |
|----------|---|
|          | Not applicable                                    |

| <b>9</b> | <b>Delivery Patterns</b> |                             |                          |                |
|----------|--------------------------|-----------------------------|--------------------------|----------------|
|          | <b>Mode(s) of Study</b>  | <b>Location(s) of Study</b> | <b>Duration of Study</b> | <b>Code(s)</b> |
|          | Full Time                | City Centre                 | 4 years                  | US0862F        |
|          | Sandwich                 | City Centre                 | 5 years                  | US0862S        |

| <b>10</b> | <b>Entry Requirements</b>  |
|-----------|--|
|           | The admission requirements for this course are stated on the course page of the BCU website at <a href="https://www.bcu.ac.uk/">https://www.bcu.ac.uk/</a> , or may be found by searching for the course entry profile located on the <a href="#">UCAS website</a> . |

| <b>11</b>   | <b>Course Learning Outcomes</b>   |
|---|---|
| <b>On successful completion of the BSc (Hons) Accounting and Finance degree students will be able to:</b> |   |
| <b>1</b>  | Demonstrate knowledge of the contexts in which accounting operates.   |
| <b>2</b>  | Demonstrate knowledge and understanding of, and an ability to use current technical language and alternative technical language to describe practices of accounting and an ability to apply them in structured situations from given data generated for the purpose.  |
| <b>3</b>  | Record and summarise transactions and other economic events and prepare financial statements complying with relevant regulatory requirements.   |
| <b>4</b>  | Analyse the operations of a business and perform financial analyses and projections; and demonstrate awareness of the contexts in which accounting data and information is processed and provided within a variety of organisational environments, and the relationships with other systems providing information in organisations. |
| <b>5</b>  | Demonstrate knowledge and understanding of theories and empirical evidence concerning the effects of accounting.  |

|  |  |
|--|--|
| <b>6</b>   | Demonstrate awareness of issues of financial management, risk and the operation of capital markets.  |
| <b>On successful completion of the BSc (Hons) Accounting and Finance degree students will have acquired skills and abilities in the following areas:</b> |  |
| <b>7</b>   | Critical evaluation of arguments and evidence.   |
| <b>8</b>   | Independent and self-managed learning.   |
| <b>9</b>   | Analysis, filtering and evaluation of data and drawing reasoned conclusions concerning structured and, to a more limited extent, unstructured problems from a given set of data and from data acquired.                  |
| <b>10</b>  | Location, extraction and analysis of data from multiple sources, including acknowledging and referencing sources.  |
| <b>11</b>  | Numeracy, including the processing and analysis of financial and other numerical data and the appreciation of statistical concepts at an appropriate level.  |
| <b>12</b>  | Using contemporary information and communications technology for the acquisition, analysis and communication of information.   |
| <b>13</b>  | Communication, including presenting quantitative and qualitative information, together with analysis, argument and commentary, in a form appropriate to the intended audience, and oral as well as written presentation. |

| <b>12</b>   | <b>Course Requirements</b>   |              |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
|-------------|--|--------------|-------------|--------------|---------|---------------------|----|---------|--|----|---------|---|----|---------|----------------------------|----|---------|-----------------------------|----|---------|-------------------------|----|-------------|-------------|--------------|---------|--------------------------------------|----|---------|----------------------|----|---------|-------------------------|----|---------|--------------------|----|---------|---------------------------------------|----|---------|-------------------------------|----|-------------|-------------|--------------|---------|---------------------|----|---------|--|----|---------|------------------------|----|---------|--------------------------------------|----|
| <b>12a</b>  | <p><b>Level 3:</b></p> <p><i>In order to complete this course a student must successfully complete all the following CORE modules (totalling 120 credits):</i></p> <table border="1"> <thead> <tr> <th>Module Code</th> <th>Module Name</th> <th>Credit Value</th> </tr> </thead> <tbody> <tr> <td>BUS3001</td> <td>Business in Context</td> <td>20</td> </tr> <tr> <td>BUS3002</td> <td>Developing Academic Skills for Success</td> <td>20</td> </tr> <tr> <td>BUS3003</td> <td>Developing Interpersonal Skills for Success</td> <td>20</td> </tr> <tr> <td>ACC3001</td> <td>Fundamentals of Accounting</td> <td>20</td> </tr> <tr> <td>BUS3006</td> <td>Foundation Practice Project</td> <td>20</td> </tr> <tr> <td>FIN3000</td> <td>Fundamentals of Finance</td> <td>20</td> </tr> </tbody> </table> <p><b>Level 4:</b></p> <p><i>In order to complete this course a student must successfully complete all the following CORE modules (totalling 120 credits):</i></p> <table border="1"> <thead> <tr> <th>Module Code</th> <th>Module Name</th> <th>Credit Value</th> </tr> </thead> <tbody> <tr> <td>ACC4027</td> <td>Introduction to Financial Accounting</td> <td>20</td> </tr> <tr> <td>BUS4061</td> <td>Business Foundations</td> <td>20</td> </tr> <tr> <td>QME4011</td> <td>Principles of Economics</td> <td>20</td> </tr> <tr> <td>ACC4028</td> <td>Applied Accounting</td> <td>20</td> </tr> <tr> <td>ACC4029</td> <td>Introduction to Management Accounting</td> <td>20</td> </tr> <tr> <td>ACC4030</td> <td>Financial Information Systems</td> <td>20</td> </tr> </tbody> </table> <p><b>Level 5:</b></p> <p><i>In order to complete this course a student must successfully complete all the following CORE modules (totalling 80 credits):</i></p> <table border="1"> <thead> <tr> <th>Module Code</th> <th>Module Name</th> <th>Credit Value</th> </tr> </thead> <tbody> <tr> <td>ACC5032</td> <td>Financial Reporting</td> <td>20</td> </tr> <tr> <td>ACC5027</td> <td>Decision Making for Business and Finance</td> <td>20</td> </tr> <tr> <td>ACC5035</td> <td>Principles of Taxation</td> <td>20</td> </tr> <tr> <td>ACC5031</td> <td>Ethics, Corporate Governance and Law</td> <td>20</td> </tr> </tbody> </table> | Module Code  | Module Name | Credit Value | BUS3001 | Business in Context | 20 | BUS3002 | Developing Academic Skills for Success | 20 | BUS3003 | Developing Interpersonal Skills for Success | 20 | ACC3001 | Fundamentals of Accounting | 20 | BUS3006 | Foundation Practice Project | 20 | FIN3000 | Fundamentals of Finance | 20 | Module Code | Module Name | Credit Value | ACC4027 | Introduction to Financial Accounting | 20 | BUS4061 | Business Foundations | 20 | QME4011 | Principles of Economics | 20 | ACC4028 | Applied Accounting | 20 | ACC4029 | Introduction to Management Accounting | 20 | ACC4030 | Financial Information Systems | 20 | Module Code | Module Name | Credit Value | ACC5032 | Financial Reporting | 20 | ACC5027 | Decision Making for Business and Finance | 20 | ACC5035 | Principles of Taxation | 20 | ACC5031 | Ethics, Corporate Governance and Law | 20 |
| Module Code | Module Name  | Credit Value |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| BUS3001     | Business in Context  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| BUS3002     | Developing Academic Skills for Success   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| BUS3003     | Developing Interpersonal Skills for Success  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC3001     | Fundamentals of Accounting   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| BUS3006     | Foundation Practice Project  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| FIN3000     | Fundamentals of Finance  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| Module Code | Module Name  | Credit Value |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC4027     | Introduction to Financial Accounting   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| BUS4061     | Business Foundations   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| QME4011     | Principles of Economics  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC4028     | Applied Accounting   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC4029     | Introduction to Management Accounting  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC4030     | Financial Information Systems  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| Module Code | Module Name  | Credit Value |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC5032     | Financial Reporting  | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC5027     | Decision Making for Business and Finance   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC5035     | Principles of Taxation   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |
| ACC5031     | Ethics, Corporate Governance and Law   | 20           |             |              |         |                     |    |         |  |    |         |   |    |         |                            |    |         |                             |    |         |                         |    |             |             |              |         |                                      |    |         |                      |    |         |                         |    |         |                    |    |         |                                       |    |         |                               |    |             |             |              |         |                     |    |         |  |    |         |                        |    |         |                                      |    |

***In order to complete this course a student must successfully complete at least 40 credits from the following indicative list of OPTIONAL modules.***

| <b>Module Code</b> | <b>Module Name</b>    | <b>Credit Value</b> |
|--------------------|-----------------------|---------------------|
| ACC5028            | Business Operations   | 20                  |
| QME5015            | Microeconomics        | 20                  |
| ACC5030            | Strategic Development | 20                  |
| FIN5016            | Financial Modelling   | 20                  |
| QME5017            | Econometrics          | 20                  |
| ACC5029            | Study Abroad          | 20                  |

**Level 6:**

***In order to complete this course a student must successfully complete at least 120 credits from the following indicative list of OPTIONAL modules.***

| <b>Module Code</b> | <b>Module Name</b>                          | <b>Credit Value</b> |
|--------------------|---|---------------------|
| ACC6023            | Advanced Financial Reporting                | 20                  |
| ACC6020            | Strategic Management Accounting             | 20                  |
| ACC6027            | Taxation                                    | 20                  |
| ACC6021            | Not For Profit Accounting and Reporting     | 20                  |
| FIN6031            | Banking, Financial Markets and Institutions | 20                  |
| BUS6059            | Integrated Business Research Project        | 40                  |
| ACC6024            | Audit and Assurance                         | 20                  |
| FIN6024            | Financial Management                        | 20                  |
| FIN6025            | Islamic Accounting and Finance              | 20                  |
| ACC6019            | UK and Global Accounting Issues             | 20                  |
| ACC6022            | Project Management                          | 20                  |

## 12b Structure Diagram

Please note list of optional modules is indicative only. Students' choice will not be guaranteed for optional modules but a fair and transparent process will be adopted and shared with students.

|   |            |   |  |  |
|---|------------|---|--|--|
| <b>Level 3 Foundation Year</b>                    |            |   |  |  |
| Level 3   | Semester 1 | Developing Academic Skills for Success (20 Credits) | Developing Interpersonal Skills for Success (20 Credits) | Business in Context (20 Credits)           |
|   | Semester 2 | Foundation Practice Project (20 Credits)            | Fundamentals of Accounting (20 Credits)                  | Fundamentals of Finance (20 Credits)       |
| <b>Level 4 HE Learner Course (e.g. Two weeks)</b> |            |   |  |  |
| Level 4   | Semester 1 | Introduction to Financial Accounting (20 Credits)   | Business Foundations (20 Credits)                        | Principles of Economics (20 Credits)       |
|   | Semester 2 | Applied Accounting (20 credits)                     | Introduction to Management Accounting (20 Credits)       | Financial Information Systems (20 Credits) |
| <b>Level 5 Transition Course</b>                  |            |   |  |  |
| Level 5   | Semester 1 | Financial Reporting (20 Credits)                    | Decision Making for Business & Finance (20 Credits)      | OPTION (20 Credits)                        |
|   |            | Optional International Exchange                     |  |  |
|   | Semester 2 | Principles of Taxation (20 Credits)                 | Ethics, Corporate Governance & Law (20 Credits)          | OPTION (20 Credits)                        |
|   |            | Optional International Exchange                     |  |  |
| <b>Industrial Work Placement (12 months)</b>      |            |   |  |  |
| <b>Level 6 Transition Course</b>                  |            |   |  |  |
| Level 6   | Semester 1 | OPTION (20 Credits)                                 | OPTION (20 Credits)                                      | OPTION (20 Credits)                        |
|   | Semester 2 | OPTION (20 Credits)                                 | OPTION (20 Credits)                                      | OPTION (20 Credits)                        |

## 13 Overall Student Workload and Balance of Assessment

Overall student *workload* consists of class contact hours, independent learning and assessment activity, with each credit taken equating to a total study time of around 10 hours. While actual contact hours may depend on the optional modules selected, the following information gives an indication of how much time students will need to allocate to different activities at each level of the course.

- *Scheduled Learning* includes lectures, practical classes and workshops, contact time specified in timetable
- *Directed Learning* includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning
- *Private Study* includes preparation for exams

The *balance of assessment* by mode of assessment (e.g. coursework, exam and in-person) depends to some extent on the optional modules chosen by students. The approximate percentage of the course assessed by coursework, exam and in-person is shown below.

### Level 3

#### Workload

##### 40% time spent in timetabled teaching and learning activity

| Activity           | Number of Hours |
|--------------------|-----------------|
| Scheduled Learning | 480             |
| Directed Learning  | 600             |
| Private Study      | 120             |
| <b>Total Hours</b> | <b>1200</b>     |

#### Balance of Assessment

| Assessment Mode | Percentage |
|-----------------|------------|
| Coursework      | 70%        |
| Exam            | 17%        |
| In-Person       | 13%        |

### Level 4

#### Workload

##### 30% time spent in timetabled teaching and learning activity

| Activity           | Number of Hours |
|--------------------|-----------------|
| Scheduled Learning | 360             |
| Directed Learning  | 720             |
| Private Study      | 120             |
| <b>Total Hours</b> | <b>1200</b>     |

#### Balance of Assessment

| Assessment Mode | Percentage |
|-----------------|------------|
| Coursework      | 38%        |
| Exam            | 52%        |

|           |     |
|-----------|-----|
| In-Person | 10% |
|-----------|-----|

## Level 5

### Workload

**30% time spent in timetabled teaching and learning activity**

| Activity           | Number of Hours |
|--------------------|-----------------|
| Scheduled Learning | 360             |
| Directed Learning  | 720             |
| Private Study      | 120             |
| <b>Total Hours</b> | <b>1200</b>     |

### Balance of Assessment

| Assessment Mode | Percentage |
|-----------------|------------|
| Coursework      | 10%        |
| Exam            | 75%        |
| In-Person       | 15%        |

## Level 6

### Workload

**30% time spent in timetabled teaching and learning activity**

| Activity           | Number of Hours |
|--------------------|-----------------|
| Scheduled Learning | 360             |
| Directed Learning  | 720             |
| Private Study      | 120             |
| <b>Total Hours</b> | <b>1200</b>     |

### Balance of Assessment

| Assessment Mode | Percentage |
|-----------------|------------|
| Coursework      | 23%        |
| Exam            | 75%        |
| In-Person       | 2%         |