

Academic Year 2020/21

Changes to Academic Regulations, Policies and Procedures forming part of the Student Contract

Document being changed/updated (Academic Regulations, Policy or Procedure)	Details of the changes that are being made	Date that the changes will take effect	Contact details for students to obtain further information about the changes
Birmingham City University Academic Regulations 2020-21 – third edition	<p>The Academic Regulations 2020-21 – third edition include a list of approved derogations to the regulations in Appendix B (see page 57). Some points of clarification and some minor corrections have been made to this list in respect of the following courses:</p> <ul style="list-style-type: none">• BSc (Hons) Paramedic Science• BMus (Hons)• BMus (Hons) Performance• BMus (Hons) Composition• BMus (Hons) Music Technology• BSc (Hons) Film Technology and Visual Effects• BSc (Hons) Film Production Technology• BSc (Hons) Sports Therapy <p>An additional derogation has also been added:</p> <ul style="list-style-type: none">• Operating Department Practitioner	March 2021	Clare Portlock Head of Academic Standards and Governance Clare.Portlock@bcu.ac.uk

<p>Library Rules and Regulations</p>	<p>A number of changes have been made to the Library Rules and Regulations in response to the ongoing disruption caused by the COVID-19 pandemic and in order to comply with the latest government guidance, public health advice and pandemic-related legislation. Changes include:</p> <ul style="list-style-type: none"> • In order to use the library facilities on campus, a space must be booked via an online booking system • The introduction of a Click and Collect service and an auto-renewal system • The temporary closure of School of Art and the School of Jewellery libraries due to social distancing restrictions (items can be requested through the Click & Collect service) • Access for external visitors and borrowers (including Alumni) is currently suspended • The introduction COVID-19 measures including social distancing, following one way traffic flows and the wearing of face coverings in library spaces unless exempt • Only drinks in sealed containers may be consumed in the libraries. Food is no longer permitted in library spaces due to COVID-19 cleaning regimes. <p>Full details of all of the changes made can be found in the “Revision History” section at the end of the Library Rules and Regulations. Further changes to services may be required in response to national/lockdowns, government public health advice and health and safety legislation. Details of any updates to Library services will be available here.</p>	<p>September 2020</p>	<p>Ruth Jenkins Director of Library and Learning Resources ruth.jenkins@bcu.ac.uk</p>
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Safeguarding Policy	Updated version of the Safeguarding Policy added to reflect changes in job titles and roles following a re-structure within the University.	January 2020	Richard Booth Assistant Director Student Governance, Mental Health and Wellbeing Richard.Booth@bcu.ac.uk
Student Disciplinary Procedure	Procedure was updated in September 2020 following the introduction of the Academic Misconduct Procedure (see entry below). This procedure now only deals with “general misconduct” and no longer covers academic misconduct.	September 2020	Richard Booth Assistant Director Student Governance, Mental Health and Wellbeing Richard.Booth@bcu.ac.uk
Academic Misconduct Procedure	The University introduced a new Academic Misconduct Procedure for the beginning of the 2020/21 academic year (effective from 21 September 2020) and it is designed to support students in developing academic integrity and in understanding where action they take might compromise that integrity. The Procedure sets out the process the University will follow and the penalties we may apply, in cases where we believe a student may have compromised their academic integrity by committing academic misconduct. Academic misconduct was previously dealt with under the Student Disciplinary Procedure.	September 2020	Richard Booth Assistant Director Student Governance, Mental Health and Wellbeing Richard.Booth@bcu.ac.uk
Panel Guidance	Updated guidance in relation to the arrangements for holding a University Disciplinary Panel in light of the introduction of the Academic Misconduct Procedure and the update to the Student Disciplinary Procedure (Non-Academic).	September 2020	Richard Booth Assistant Director Student Governance, Mental Health and Wellbeing Richard.Booth@bcu.ac.uk
COVID-19 Student Behavioural Policy (Annex to the Student Disciplinary Procedure)	The following paragraph was added: ‘Where Security Services staff identify serious or repeated breaches taking place on campus, they are empowered to remove you from University premises immediately and to suspend your University access	March 2021	Richard Booth Assistant Director Student Governance, Mental Health and Wellbeing Richard.Booth@bcu.ac.uk

	<p>card for a period of 24 hours. Security Services will complete a Notify report to confirm the action taken.'</p> <p>This additional power for Security Services staff was approved by the University Executive Group on 19 March 2021 to help manage serious and / or repeated breaches of COVID safety measures on site.</p>		
Students with Criminal Convictions Policy and Procedure	<p>The Students with Criminal Convictions Policy and Procedure was updated to provide more detail for applicants and students on the process for appealing the decision of the:</p> <ul style="list-style-type: none"> • Criminal Convictions Panel (see the information added at paragraph 6.1.5) • DBS Panel (see the information added at paragraph 7.3.5) 	March 2021	<p>Julie Mason Head of Admissions</p> <p>Julie.Mason@bcu.ac.uk</p>
Data Protection Policy	<p>The Data Protection Policy is now included as part of the student contact.</p> <p>Additional section added to section 6 outlining student responsibilities when processing personal data, student responsibilities were previously referenced in the policy under 'Individuals processing BCU data'. The only new point is 'seek advice from their lecturer or personal tutor where they are unsure how to comply with Data Protection Laws or Data Protection policies'.</p> <p>Changes approved by Information Governance Board 28/04/21</p>	May 2021	<p>Chazina Basra-Chhina Data Protection Officer</p> <p>Chazina.Basra@bcu.ac.uk</p>

