

Documents Checklist

Welcome to our Documents Checklist for Birmingham City University. Please look at our helpful guide below, which will assist you with your travel to and arrival in the United Kingdom, along with your stay in the UK. You can download a copy of this document to keep for your own use to help you plan your journey.

Please note that this is a non-official document, and you may be asked to provide proof of any documentation at different stages of travel and arrival to the UK, and while within the UK.

Documents required at your outbound airport in your departure country

- Passport
- Travel tickets
- Travel insurance
- Unconditional offer letter from the University

Documents to get UK entry clearance

- Passport
- Sponsor letter / Evidence of funds
- Unconditional offer letter from the University
- CAS letter
- Accommodation details
- Qualification documents (e.g. official exams transcript and IELTS qualifications)
- Medical certificates
- Bank statement
- Passport photo

Documents required at UK Immigration Control

- eVisa / Share code
- Passport
- Sponsor letter / Evidence of funds
- Unconditional offer letter from the University
- CAS letter
- Accommodation details
- Qualification documents (e.g. official exams transcript and IELTS qualifications)
- Medical certificates
- Bank statement

Documents required to get student accommodation

- Sponsor letter / Evidence of funds
- Unconditional offer letter from the University
- CAS letter

Documents required for enrolment at the University

- Boarding pass (entry stamp, flight e-tickets, paper or electronic boarding pass or flight booking confirmation)
- eVisa share code number (where applicable)
- Visa decision letter (where applicable)
- Passport
- Sponsor letter / Evidence of funds
- Unconditional offer letter from the University
- CAS letter

Documents required to register with a GP

- CAS letter
- Proof of address.

To open a bank account

- Passport
- Sponsor letter / Evidence of funds
- Unconditional offer letter from the University
- CAS letter
- Accommodation details

Additional information

Please note, with the above documents there is some additional information below regarding these.

- When showing bank statements from your existing bank account, most places require a statement covering a consecutive 28-day period within the last 3 months of the date it is requested.
- A sponsor letter is required if you are sponsored by an official financial sponsor.
- Accommodation details is the address of your current accommodation; you may also be asked the length of stay at this accommodation during your time in the UK.
- Please only produce documents when asked by official channels; if you are unsure whether a person / business is legitimate then please contact the Student Support Centre immediately.