

APPLICATION FORM

Henderson Opportunity Fund

Academic Year 2025/26

Please complete your application online [using this Microsoft Form](#). You can use this document to help you plan your application in advance of completing the online form.

You should be aware that there are certain circumstances where the University has the right to require the return of any payments made to you from the Fund. Please read paragraphs 6.2, 7.2 and 8.2 of the Henderson Opportunity Fund Guidelines carefully.

Student ID:

This can be found on your student ID card.

How did you hear about this Fund?

Part 1 – Your Personal Details

You must complete all parts.

First name(s):

Surname:

Date of birth:

Mobile telephone:

Home post code:

All communications regarding your application will be sent to your university email address.

1.1 What was your household income in the 2024/25 tax year?

1.2 How much maintenance grant are you receiving from Student Finance England¹ in the academic year 2025/26? If you have not applied for or received a full loan, please tell us why, and provide evidence that your household income is £25,000 or less.

¹ Student Finance England, Student Finance Wales, Student Finance Northern Ireland, or the Student Awards Agency for Scotland

1.4 Did you ever receive Free School Meals? Yes/No

1.5 Do you have a physical or mental impairment that has a substantial and long-term adverse effect on your ability to do normal daily activities? Yes/No

1.6 Does this condition prevent you from working or impact on your ability to work? Yes/No

If yes, please explain the condition that prevents you from working or impacts on your ability to work.

1.7 Are you a carer? Yes/No

If you are a carer, please provide details of the care you provide including who you care for, the reason the care is required, and how often this care is provided. Please provide details of any additional expenditure you incur due to your carer responsibilities.

(A carer is anyone, including children and adults who look after a family member, partner or friend who needs help because of their illness, frailty, disability, a mental health problem or an addiction and cannot cope without their support. The care they give is unpaid.)

1.8 Do you have dependent children? Yes/No

If you have dependent children who are living with you and are financially dependent on you, please provide their first name/s, age/s and relationship to you.

1.9 Are you a care leaver? Yes/No

We are identifying a care leaver as someone who was aged under 25 on the first day of the current academic year; and is eligible for Care Leaver Personal Advisor Support from their local authority because they are a care leaver who is pursuing higher education and was in the care of a UK local authority for a period of at least 13 weeks and this period spanned their 16th birthday.

If you are a care leaver please provide evidence from your local authority e.g. letter confirming that you meet this definition.

1.10 Are you estranged from your parent(s)? Yes/No

We are identifying an estranged student as someone who was aged under 25 on the first day of the current academic year and irreconcilably estranged from their parent(s)/guardian(s) and this has been officially recognised by their statutory funding body i.e. Student Finance England.

Please provide evidence from your statutory funding body that you have been officially recognised as estranged from your parent(s).

Part 2 – Your Bank Account

If your application is successful, the award will be paid directly to your bank or building society account listed below. You must check that the bank details provided are accurate. We will only pay funds to a UK bank account held in your name only.

Accounts	
Name of Bank/Building Society:	
Sort Code:	
Account Number:	
Building Society Roll Number:	

Part 3 – Your Supporting Statements

You must provide a supporting statement.

Thanks to the generosity of the Henderson Family Foundation, funding is available to support dedicated students in achieving positive outcomes during their studies within the School of Architecture, Built Environment, Computing and Engineering at BCU. The purpose of the Fund is to help students pursue opportunities which will support, complement or enhance their studies and will aid their success and/or progression at the University.

Some examples of opportunities that the Fund could support include:

- Undertaking a work placement, or study trip related to your course
- Purchasing equipment, materials or software for your course
- Support with travel costs to university or course-related placement / study trip

Please explain in as much detail as possible how you would use the funds if your application were successful, and provide evidence related to the opportunity you wish to pursue.

For example, if it is a study strip, outline the location, dates and how you will travel and support yourself throughout the duration of the trip, and include an advert/letter confirming costs related to the trip. For equipment or software, please provide details of the equipment, materials or software you wish to purchase, along with a quote for the item/s and details of any associated costs. To support travel costs to university or course-related placement / study trip, please provide details of your journey, including how often and associated costs. We may request more information or supporting evidence from you to help us reach a decision on your application.

Part 4 – Monitoring and Feedback

The Henderson Opportunity Fund can only be offered because of the support of the Henderson Family Foundation. Successful applicants will be invited to feedback on how they have benefited from the award explaining how the Fund will support them during their studies at the University and help them to achieve a successful outcome.

The feedback may be used in full and/or in part by the Henderson Family Foundation and/or the University as part of any positive media coverage for the Fund.

Any personal data in the feedback (such as your name or other information which may be used to identify you) will be removed before it is shared by the University with the Henderson Family Foundation and/or any third parties for media purposes.

A link to an online form for feedback will be sent to successful applicants. However, providing feedback is not a condition of receiving an award but will help the University and the Henderson Family Foundation to understand and evaluate the impact of the Fund.

Part 5 – Data Protection

You can read about how BCU processes your personal data and about your data protection rights in the [Privacy Notice for Enquirers, Applicants and Students](#).

If you have included any special category data in your application, BCU can only process this data if you give your explicit consent.

Special category data is personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data (where used for identification purposes), information about health (physical or mental), data concerning a person's sex life or sexual orientation.

Part 6 – Your Declarations

You must read this declaration carefully and then sign and print your name.

- I confirm that I have read the Henderson Opportunity Fund Guidelines. I understand that if my application is successful and I am made an award from the Fund, I will be entering a legally binding contract with the University subject to the terms set out in the above Guidelines.
- I understand that an award from the Fund is not guaranteed and that any award that may be made is at the discretion of the University.
- I authorise the University to consider my application and check that the evidence I have submitted is genuine. This may include seeking further information/evidence from me after submission and any other appropriate person within or external to the University.
- I agree to inform the University of any changes in my circumstances and understand that I may be required to repay any award given (see paragraphs 6.2, 7.2 and 8.2 of the Henderson Opportunity Fund Guidelines for further information).
- All students and staff are expected to treat each other with respect and behave in a manner that creates a harmonious and safe environment in which everyone can work, study and live. I understand that any inappropriate behaviour towards staff at any time during the process may result in the matter being referred to either the [Student Disciplinary \(Non-Academic\)](#) or [Fitness to Practise Procedures](#), which may result in disciplinary action being taken against me. I understand that I may be asked to repay any award issued as a result of this action.
- I confirm the information given on this application, and any evidence I have submitted in support of this application, is true and accurate. I understand that if my application, or any of the supporting evidence I have submitted, is believed or found to be false, the University will terminate its consideration of the application and may refer the matter to either the [Student Disciplinary \(Non-Academic\)](#) or [Fitness to Practise Procedures](#). In the event that an award has already been paid to me on the basis of false or misleading information I provided in the application form and/or as supporting evidence, I understand that the University reserves the right to require the immediate return of the payment.

Your full name:

Your signature:

Date:

Your application must be signed. This can be done electronically.

I give my explicit consent for the University to process any special category data (e.g. about your health, racial or ethnic origin, religion or sexual orientation), I have chosen to include in this application.

N.B. If you have provided this kind of information and do not provide consent the university will need to ask you to re-submit your application without this information.

Your full name:

Your signature:

Date:

Part 7 – Application and Evidence

We aim to assess fully completed applications with ALL relevant evidence within two working weeks after the closing date for applications. However, during busy periods this may not be possible, but we will advise you accordingly.

You are responsible for ensuring your application is fully completed and all supporting evidence is provided and correct. If you do not provide the correct evidence, your application will be delayed and may be rejected.

You must submit the following supporting evidence:

1. **Copy of your student finance notification letter for academic year 2025/26** showing your award amount. You must include your payment timetable and breakdown of payments, which can usually be downloaded from your online student finance account. **If you have not applied for or received a full loan, please evidence that your household income is £25,000 or less.**
2. **Copy of a bank statement for the bank account detailed in Part 2 on the application form.** This is to show that the bank account is held in your name. The bank statement must include your name, address, bank account number and sort code. Bank statements must be submitted in PDF format.

Please note that evidence must be genuine, written in English, legible, official and in your name and where appropriate include your address.

This is not an exhaustive list. We may ask for further evidence to enable us to reach a decision regarding your application.

You must submit your completed Henderson Opportunity Fund Application Form and ALL required supporting evidence via our [online submission form](#).