

How to use the Jisc Digital Discovery Tool (Text only version)

Birmingham City University feel that to be digitally literate is hugely important in the modern world.

This tool will help you discover your own level of Digital Literacy, and help you plan your own development in this area. It will facilitate self-reflection on your skills, add value to your learning, teaching or research activities. It will help enhance your academic achievement, employability and career development.

To access the JISC Discovery tool, go to the following web page:

<https://jisc.potential.ly/>

It is recommended you use **Google Chrome** as your browser.

1. Select the **Login** button.
2. Enter **Birmingham City University** in the blank field or choose from the drop-down list.
3. Select **Continue**.
4. Fill in the form with your details and submit the form.

Please note: You may be asked to authenticate using MFA (Multi Factor Authentication), so please ensure you have registered for MFA beforehand.

There are several options for you to choose from.
Descriptions are available of what each section does.

Save and exit

Once you start the assessment, you can save and exit at any point, meaning you can return to complete it later.

Progress

As you move through the assessment, there will be a progress indicator in the top left of the window.

Questions

Some questions ask you to choose from a range of statements. Choose all that apply.

Some questions ask you to grade your own confidence using a slider.

[Your report](#)

Once you have completed the questions, you will be given a Digital Capability Report.

This will rate your capabilities, and give you advice and guidance on how you can improve your skills.

You can download a copy of the report to your device using the PDF download button.

Scroll down the page to view more detail about each of the categories in the panel on the left-hand side.

You can view your report at a later stage, if you wish, via the Reports button on the home page.

This will open a window to enable access your reports.

[Earn digital Badges](#)

You can also earn Digital Badges by completing the process. (This is found at the bottom of your report.)