



BIRMINGHAM CITY  
University

# Review and Progress Meeting Assessment Points

## School Based Training 1



# Review Meeting and Progress Meeting

- One of these should be completed face to face
- The other can be completed online
- In attendance there should be the University Lead Mentor, Associate Teacher and Placement or Professional Mentor from the school
- The Associate Teacher should come to this meeting prepared with their Critical Incident completed and ready to share – with up to 5 pieces of evidence which CAN be brought to face to face meeting or shared online to support the Critical Incident discussion.

# Review meeting 1

(Mid-point)

## PGCE (SBT1)

BCU Key Themes	Working Towards	Working At	Working Beyond
Key Theme A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme E	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme F	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part 2 Teachers' Standards			
RIT			
Phonics Grade	NT <input type="checkbox"/>	D <input type="checkbox"/>	C <input type="checkbox"/>

***Review Meeting 1 will take place between the Associate Teacher, Placement Mentor, and University Lead Mentor and forms part of the up to 20 hours DfE funding entitlement.***

When making a judgement for the **Review Meeting 1** consider the Associate Teachers' overall performance to date and make a 'best fit' judgement based upon performance against all of the BCU Curriculum Key Themes as recorded in the BCU Formative Assessment Tracker.

Review the Associate Teachers' progress and attainment against Part 2 of the Teachers' Standards.

**Review Meeting 1** – Associate Teachers who are **on track** to be awarded QTS will be demonstrating their competence in **most** of the BCU Curriculum Key Themes at the **Working Towards** level.

If the Associate Teacher is **not** able to demonstrate their competence in **one or more** of the BCU Curriculum Key Themes at **Working Towards level** and/or is not fully engaged or responding to advice and feedback their progress is judged as **requiring improvement**.

Please identify targets and strategies for improvement with the Associate Teacher and complete the RAPID IMPROVEMENT TARGETS form.

Please email a copy of the **RAPID IMPROVEMENT TARGETS** to:  
Course/Year Leads

# Progress meeting 1

(End of SBT1)

## PGCE (SBT1)

BCU Key Themes	Working Towards	Working At	Working Beyond
Key Theme A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme E	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Theme F	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part 2 Teachers' Standards			
RIT			
Phonics Grade	NT <input type="checkbox"/>	D <input type="checkbox"/>	C <input type="checkbox"/>

***Progress Meeting 1 will take place between the Associate Teacher, Placement Mentor and University Lead Mentor and forms part of the up to 20 hours DfE funding entitlement.***

***The BCU Formative Assessment Tracker incorporates the Teachers' Standards' so it is the assessment tool that is used to make a summative judgement for the award of QTS.***

When making a judgement for the ***Progress Meeting 1*** consider the Associate Teachers' overall performance to date and make a 'best fit' judgement based upon performance against all of the BCU Key Themes as recorded in the Assessment Criteria.

If the Associate Teacher has any **RAPID IMPROVEMENT TARGETS** outstanding from during the placement, please review these during Progress Meeting 1.

Review the Associate Teachers' progress and attainment against Part 2 of the Teachers' Standards.

**Progress Meeting 1** – Associate Teachers who are **on track** to be awarded QTS will be demonstrating their competence in **all** of the BCU Curriculum Key Themes at the **Working Towards** level.

If the Associate Teacher is not able to demonstrate their competence **within all areas** of the BCU Curriculum Key Themes at **Working Towards level** and/or is **not** fully engaged or responding to advice and feedback their progress is judged as **Failed Placement**.

Associate Teacher has taught phonics/guided reading - yes/no

If the Associate Teacher still requires further experience of teaching phonics/ guided reading, include as a target for their next placement.

Please email a copy of the **RAPID IMPROVEMENT TARGETS** to: Course/Year Leads