

## Apprenticeship Specification

Apprenticeship Summary Information		
1	<b>Apprenticeship Title</b>	Chartered Surveyor (degree) Apprenticeship (Standard Number: ST0331) BSc (Hons) Real Estate
2	<b>BCU Apprenticeship Course Code</b>	US0919
3	<b>Awarding Institution</b>	Apprenticeship Qualification is awarded by the End Point Assessment Organisation chosen by Employers: The Royal Institution of Chartered Surveyors (RICS)  Birmingham City University, as the training provider, awards the academic qualification.
4	<b>Teaching Institution(s)</b>	Birmingham City University
5	<b>Professional Statutory or Regulatory Body (PSRB) accreditation</b> (if applicable within the Apprenticeship Standard)	Institute for Apprenticeships and Technical Education (IfATE) ST0331  Royal Institution of Chartered Surveyors (Valuation, Commercial Property Practice pathways)

6 Apprenticeship Course Description	
	<p>The Chartered Surveyor Apprenticeship will typically take five years to complete. It includes a BSc (Hons) degree qualification and qualification as a full chartered member of the Royal Institution of Chartered Surveyors (MRICS). The apprenticeship is applicable to any employer undertaking any of the following roles:</p> <p>Building Surveyors</p> <p>Commercial Property Surveyors</p> <p>Consultant (Professional) Quantity Surveyors</p> <p>The above roles identify the surveying pathways for the apprenticeship.</p> <p>The apprenticeship has been designed by an employer working group including employers of varying sizes representing the above surveying pathways and has also included the professional body for surveying, the Royal Institution of Chartered Surveyors. The assessment process has been designed to:</p> <ul style="list-style-type: none"> <li>• be relevant to the role of a chartered surveyor</li> <li>• provide a professional qualification</li> <li>• be widely recognised by the sector as a key route into the surveying profession</li> </ul>

The apprenticeship will develop the technical, interpersonal, and behavioural skills, knowledge and competence outcomes that are required for chartered surveyors to work effectively within a range of working environments.

### **Real Estate Pathway**

This real estate course has been developed in the UK in accordance with the requirements of Royal Institution of Chartered Surveyors (RICS), the leading international professional body for surveying, our apprenticeship meets the needs of employers in the public, private and third sectors. You will complete your apprenticeship with the most current and relevant insights.

### **What's covered in the course?**

You will gain a detailed understanding of real estate, alongside learning to make an expert analysis of the processes of its ownership, development, occupation, valuation and management. You'll also examine economics and finance, property valuation and management, development, construction, urban planning and law, ensuring you are equipped with the attributes you'll need for a successful career.

The apprenticeship integrates technological, financial, legal and management issues, and you will connect the theories and practice of real estate to a range of real-life case studies, helping you understand the complex world of property.

We will prepare you for a career in real estate, developing your collaborative skills and ensuring you are not only able to practise effectively within the global real estate industry, but that you are also sensitive to the needs of the diverse cultures that you come into contact within your work.

Especially relevant for the would-be chartered surveyor, this apprenticeship offers a detailed study of the built environment alongside an expert analysis of the acquisition, disposal, management and valuation of land and buildings.

Benefitting from our staff's close links with industry, the apprenticeship thoroughly prepares you for the enormously varied work of a general practice surveyor.

<b>7</b>	<b>Apprentice Awards</b>		
<b>7a</b>	<b>Apprenticeship Final Award (awarded by End Point Assessment Organisation)</b>	<b>Level</b>	<b>Credits Awarded</b>
	Chartered Surveyor	6	n/a
<b>7b</b>	<b>Mandatory Awards and Credits Awarded (where applicable)</b>		
	Bachelor of Science with Honours Real Estate	6	360
<b>7c</b>	<b>University Awards and Credits Awarded (where applicable)</b>		
	Bachelor of Science with Honours Real Estate	6	360
<b>7d</b>	<b>University Exit Awards and Credits Awarded (where applicable)</b>		
	Certificate of Higher Education Real Estate	4	120
	Diploma of Higher Education Real Estate	5	240
	Bachelor of Science Real Estate	6	300

<b>8</b>	<b>Variation from the University Regulations</b>
	Apprenticeships adhere to University academic regulations for University awards offered within apprenticeship training. Where Department for Education (DfE) regulations specify an alternative requirement for apprenticeship training management, this takes precedence. This is a requirement of the University registration with the DfE as an apprenticeship training provider and receipt by the University of individual apprenticeship funding.

<b>9</b>	<b>Delivery Patterns</b>		
<b>Mode(s) of Study</b>	<b>Location(s) of Study</b>	<b>Duration of Study</b>	<b>Code(s)</b>
Apprenticeship	City Centre Campus	5 years plus End Point Assessment	US0919

<b>10</b>	<b>Entry Requirements</b>
	The admission requirements for this course are stated on the course page of the BCU website at <a href="https://www.bcu.ac.uk">https://www.bcu.ac.uk</a> or may be found by searching for the course entry profile located on the UCAS website.

<b>11</b>	<b>Apprenticeship Aims</b>
	<p>The aim of this apprenticeship is to take learners from their individual starting point and develop them with a range of skills knowledge and behaviours that will allow them to become chartered surveyors in commercial property practice or valuation.</p> <p>On completion the learner will be able to provide reasoned advice and adhere to the 5 rules of conduct of the RICS:</p> <p style="padding-left: 40px;">Members and firms must be honest, act with integrity and comply with their professional obligations, including obligations to RICS.</p> <p style="padding-left: 40px;">Members and firms must maintain their professional competence and ensure that services are provided by competent individuals who have the necessary expertise.</p> <p style="padding-left: 40px;">Members and firms must provide good-quality and diligent service.</p> <p style="padding-left: 40px;">Members and firms must treat others with respect and encourage diversity and inclusion.</p> <p style="padding-left: 40px;">Members and firms must act in the public interest, take responsibility for their actions and act to prevent harm and maintain public confidence in the profession.</p>

<b>12</b>	<b>Apprenticeship Course Learning Outcomes</b>
	<b>Knowledge and Understanding</b>
<b>1</b>	Identify the principles of property law and their impact on property and business valuation, and property and investment management.
<b>2</b>	Identify and apply the key features of individual and portfolio property management and agency
<b>3</b>	Identify and apply the principles of the inspection and measurement of land and property
<b>4</b>	Select and apply appropriate valuation techniques across a wide range of property and land

	types.
<b>5</b>	Develop business and managerial approaches and skills that enable the successful implementation of appropriate real estate techniques and technologies.
	<b>Skills and Other Attributes</b>
<b>6</b>	Argue rationally and draw independent conclusions based on a rigorous, analytical and critical approach to demonstration and argument.
<b>7</b>	Synthesise theory and practice to design, develop and implement a range of real estate solutions.
<b>8</b>	Interpret and critically evaluate knowledge, concepts and ideas and / or forms of creative expression in a suitably professional manner
<b>9</b>	Apply interdisciplinary frameworks to the analysis and solution of complex valuation, investment and property management issues.
<b>10</b>	Demonstrate competence across relevant RICS education outcomes
<b>11</b>	Access information from a range of sources, such as the internet, journals, books, research papers, and appraise its suitability for undergraduate and industry research
<b>12</b>	Demonstrate the ability to work effectively, both autonomously and as a member of a team, and accept responsibility for actions taken.
<b>13</b>	Recognise and apply professional values and ethics in informing property development and planning excellence.
<b>14</b>	Manage your time effectively and prioritise workloads
<b>15</b>	Use multiple forms of communication and expression, employing them selectively, appropriately and effectively according to the specifics of the task.
<b>16</b>	Access and make appropriate use of relevant information and data for a specified purpose.
<b>17</b>	Manage conflict appropriately in professional situations
<b>18</b>	Diagnose problems and identify solutions (individually and collectively).
<b>19</b>	Work effectively in a team.

<b>13</b>	<b>Level Learning Outcomes</b>
	<b><i>Upon completion of Level 4 / the Certificate of Higher Education, you will be able to:</i></b>
<b>1</b>	Describe the system of English Law and how it applies to real estate.
<b>2</b>	Identify the key components of low-rise housing.
<b>3</b>	Describe the main properties of a range of building materials.
<b>4</b>	Provide an overview explanation of the five methods of valuation
<b>5</b>	Produce a valuation report for a simple investment property.
<b>6</b>	Explain what Real Estate Investment Trusts are.
	<b><i>Upon completion of Level 5 / the Diploma of Higher Education, you will be able to:</i></b>
<b>7</b>	Apply discounted cash flow (DCF) techniques for the valuation of complex income streams.
<b>8</b>	Discuss the key elements of planning law and landlord and tenant law.
<b>9</b>	Advise clients on various asset management strategies.
<b>10</b>	Produce a report detailing building defects in a residential property. Provide recommendations for a complex development scenario.
	<b><i>Upon completion of Level 6 / the bachelor's degree, you will be able to:</i></b>
<b>11</b>	Provide reasoned advice in property fund management situations.
<b>12</b>	Advise on lease renewals and rent reviews.
<b>13</b>	Describe the process for valuing trade related properties.
<b>14</b>	Explain the role of the RICS.

<b>15</b>	Carry out built environment related research.
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<b>14</b>	<b>Apprenticeship Learning, Teaching and Assessment Strategy (including off the job training)</b>
	<p>Apprentices will develop their occupational knowledge, skills and behaviours by interacting with a wide range of on-the-job activities, teaching sessions and guided independent study.</p> <p>Teaching sessions will establish core knowledge and skills that will be applied in your on-the-job real estate work setting. Over the duration of the apprenticeship these capabilities will be gradually built upon to enable you to have the competence and confidence to take on greater role responsibilities.</p> <p>In the workplace, apprentices begin with joint working key skills learnt at university and work to taking the lead under observation. By the end of the apprenticeship all apprentices will be chartered surveyors capable of working independently in their specialist practice.</p> <p>Apprentice development will be jointly monitored between a dedicated University personal tutor and a workplace mentor via progress reviews every eight to twelve weeks. Progress will be tracked against on and off the job apprenticeship milestones. Regular development goals will be agreed to enhance each apprentice's individual capabilities with the aim of achieving the apprenticeship knowledge, skills and behaviours.</p> <p>Each apprentice will complete an off the job log to evidence the scope and extent of their learning in block learning weeks and independent study. Apprentices demonstrate how this learning links to the KSB's and highlight actions for further development. This engagement feeds into the progress reviews to facilitate professional discussion on key aspects of practice.</p> <p>All module assessments are mapped and linked to the development and achievement of the KSB's and evidence the apprentice's ability to meet the standard. These include written and verbal assignments. Two attempts per item of assessment are permitted to enable on course progression. Both tutors and mentors will offer feedback on written and practical work to identify good practice and specific areas for individual development.</p> <p>On course apprentices focus on specific areas such as Prevent, British Values, equality and Diversity and safeguarding. These issues are considered in the context of chartered surveyor work and the RICS Rules of Conduct.</p> <p>Individual and group support is given on course to enable improvement in English and Maths. For example, apprentices receive guidance on academic writing, formative feedback on samples of written work and formal feed forward on assessed work. On course modules such as Introduction to Valuation and Advanced Valuation Methods offer opportunities to practice mathematical equations to calculate the value of various properties and income streams.</p>

<b>15</b>	<b>Apprenticeship Course Requirements</b>
<b>15a</b>	<b>Training/Academic Requirements</b>
	<b>Level 4:</b>

**To complete this course, you must successfully complete all the following CORE modules (totalling 120 credits):**

Module Code	Module Name	Credit Value
BNV4106	Introduction to the Built Environment	20
BNV4107	Introduction to Valuation	20
BNV4108	Law	20
BNV4140	Residential Portfolios	20
BNV4103	Built Environment Technology 1	20
BNV4137	Environmental and Materials Science	20

**Level 5:**

**To complete this course, you must successfully complete all the following CORE modules (totalling 120 credits):**

Module Code	Module Name	Credit Value
BNV5115	Property Asset Management	20
BNV5109	Advanced Valuation Methods	20
BNV5111	Data and Decision Making	20
BNV5112	Design and Development in the Built and Natural Environment	20
BNV5110	Building Pathology	20
BNV5116	Property Law	20

**Level 6:**

**To complete this course, you must successfully complete all the following CORE modules (totalling 120 credits):**

Module Code	Module Name	Credit Value
BNV6127	Property Marketing	20
BNV6123	Applied Valuation	20
BNV6126	Property Fund Management	20
BNV6211	Professional Practice	20
BNV6200	Individual Honours Project	40

**Progression to Gateway:**

The Employer must be satisfied the apprentice is consistently working at, or above, the level of the occupational standard.

Apprentices must have:

- achieved English/mathematics Level 2
- completed a RICS accredited degree (as mandated in the Apprenticeship Standard)

- completed a Summary of Experience Portfolio

**End Point Assessment Requirements:**

Assessment Method 1: Online test (Pass/Fail)

Assessment Method 2: Case Study including report, presentation and questioning (Pass/Fail)

Assessment Method 3: Interview (underpinned by a Summary of Experience Portfolio)  
(Pass/Fail)

**15b Structure Diagram**
**Training/Academic Requirements**
**Year 1**
**Level 4**

<b>SEMESTER ONE</b>	<b>SEMESTER TWO</b>
BNV4106 Introduction to the Built Environment (20 credits)	BNV4107 Introduction to Valuation (20 credits)
BNV4108 Law (20 credits)	

**Year 2**
**Level 4**

<b>SEMESTER ONE</b>	<b>SEMESTER TWO</b>
BNV4103 Built Environment Technology 1 (20 credits)	BNV4140 Residential Portfolios (20 credits)
	BNV4137 Environmental and Materials Science (20 credits)

**Year 3**
**Level 5**

<b>SEMESTER ONE</b>	<b>SEMESTER TWO</b>
BNV5110 Building Pathology (20 credits)	BNV5109 Advanced Valuation Methods (20 credits)
BNV5115 Property Asset Management (20 credits)	BNV5116 Property Law (20 credits)

**Year 4**
**Level 5**

<b>SEMESTER ONE</b>	<b>SEMESTER TWO</b>
BNV5112 Design and Development in the Built and Natural Environment (20 credits)	BNV5111 Data and Decision Making (20 credits)

**Level 6**

<b>SEMESTER ONE</b>	<b>SEMESTER TWO</b>
BNV6123 Applied Valuation (20 credits)	BNV6127 Property Marketing (20 credits)

**Year 5**
**Level 6**

<b>SEMESTER ONE</b>	<b>SEMESTER TWO</b>
BNV6126 Property Fund Management (20 credits)	BNV6211 Professional Practice (20 credits)
BNV6200 Individual Honours Projects (40 credits)	

**Progression to Gateway:**

The Employer must be satisfied the apprentice is consistently working at, or above, the level of the occupational standard.

Apprentices must have:

- achieved English/mathematics Level 2
- completed a RICS accredited degree (as mandated in the Apprenticeship Standard)
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<b>16</b>	<b>Overall Learner Workload and Balance of Assessment (including off the job training)</b>
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Overall learner *workload* consists of class contact hours, independent learning and assessment activity, with each credit taken equating to a total study time of around 10 hours. While actual contact hours may depend on the optional modules selected, the following information gives an indication of how much time students will need to allocate to different activities at each level of the course.

- *Scheduled Learning* includes lectures, practical classes and workshops, contact time specified in timetable
- *Directed Learning* includes placements, work-based learning, external visits, on-line activity, Graduate+, peer learning
- *Private Study* includes preparation for exams

The *balance of assessment* by mode of assessment (e.g. coursework, exam and in-person) depends to on the optional modules, available to learners. The approximate percentage of the course assessed by coursework, exam and in-person is shown below.

#### Level 4

##### Workload

##### **24% time spent in timetabled teaching and learning activity**

Activity	Number of Hours
Scheduled Learning	288
Directed Learning	400
Private Study	512
<b>Total Hours</b>	<b>1200</b>

##### Balance of Assessment

Assessment Mode	Percentage
Coursework	86
Exam	0
In-Person	14

#### Level 5

##### Workload

##### **24% time spent in timetabled teaching and learning activity**

Activity	Number of Hours
Scheduled Learning	288
Directed Learning	400
Private Study	512
<b>Total Hours</b>	<b>1200</b>

**Balance of Assessment**

<b>Assessment Mode</b>	<b>Percentage</b>
Coursework	92
Exam	0
In-Person	8

**Level 6**

**Workload**

**22% time spent in timetabled teaching and learning activity**

<b>Activity</b>	<b>Number of Hours</b>
Scheduled Learning	264
Directed Learning	366
Private Study	268
<b>Total Hours</b>	1200

**Balance of Assessment**

<b>Assessment Mode</b>	<b>Percentage</b>
Coursework	71
Exam	0
In-Person	29

